



Acceptable Use Conduct Agreement for Computer Equipment and Internet Access

The Internet is an electronic highway connecting thousands of computers and millions of individual people all over the world. Students, teachers and support staff have access to the following resources: 1) Information and news from a variety of sources and research institutions; 2) university libraries, public libraries and the Library of Congress; 3) schools and students around the world.

With access comes the availability of material that may not be of educational value. Such material includes pornography, drug and bomb production instructions, chat rooms and threatening materials. FBA has put in place on the computer network an Internet firewall that will deny access to 99% of the undesirable materials. While we have taken steps to regulate Internet use in school, it is impossible to control access to all undesirable materials available on a global network. FBA believes that the value of the information and interaction available on these worldwide networks far outweighs the possibility of users procuring material inconsistent with the educational goals of our school.

The following guidelines establish the responsibilities you accept when you access the Internet for its educational use. If, in the judgment of FBA teachers, administration, or other staff members, you violate any of the guidelines, school disciplinary action(s) will be taken, and future access will be denied. The signatures at the end of this document are legally binding and indicate that all parties who have signed have read the agreement carefully and understand the significance of its terms and conditions.

I. ACCEPTABLE USE:

The purpose of the Internet connection is to support research and education in and among academic institutions in the U. S. by providing access to unique resources and the opportunity for collaborative work. **THE USE OF THE INTERNET MUST BE IN SUPPORT OF EDUCATION AND RESEARCH CONSISTENT WITH THE EDUCATIONAL OBJECTIVES, PHILOSOPHY AND BIBLICAL TRUTHS TAUGHT AT FBA.** Use of other organizations' networks or computing resources must comply with rules appropriate for those networks.

II. PRIVILEGES:

Use of the Internet is a privilege, not a right and inappropriate use may result in cancellation of those privileges and additional school disciplinary action. Each student must receive training by a FBA faculty member describing appropriate and inappropriate use and materials. The network administrator may inspect student files at any time without prior notice.

III. NETWORK ETIQUETTE:

At all times consider yourself a representative of FBA and the Lord Jesus Christ. The use of the Internet requires you to abide by accepted rules of network etiquette. These include the following:

1. Respect others' connection to the network. Do not use the network in a way that would disrupt its use by others. Examples of disruption include unplugging equipment, switching keyboard keys, removing mouse balls and changing desktop settings.
2. Games. The primary use of FBA computer equipment is for education. Therefore, the use of game programs is only by the direct permission of your teacher. You must obtain permission each time you wish to play games on a computer.
3. DVDs, CDs and USB. You are not to use a DVD, CD or a USB in any of the computers without direct permission of the teacher for each time of use.
4. Multimedia. All multimedia such as sound clips, live radio, video displayed or played on your computer is to be consistent with the educational use of the computer and the Christian philosophy of FBA. In addition, multimedia must not be used in ways that offend or disturb others or disrupt their work.

5. Computer availability. Occasionally the demand for computer access is larger than the number of available machines. During such times, priority will be given to students with deadlines to meet or based on academic need. It may also be necessary to enforce time limits.
6. Electronic Mail. All electronic mail including web mail (i.e., Hotmail) is prohibited except under the direction of an instructor for an academic objective.
7. User Name and LD. You are strictly prohibited from accessing a computer or the Internet using anyone else's username and/or I.D. other than your own. Students violating this rule will be subject to disciplinary action including the loss of computer privileges.
8. Blogging and Wikis: These sites will be used for instructional purposes. While accessing a school authored blog or wikis students agree to limit postings to approved topics. Postings should not be made that would offend or disturb others.
9. Students should refrain from any form of physical, virtual (e-mail, text messaging, website), or verbal harassment in any format.

IV. INTERNET RESTRICTIONS:

The following restrictions are in place to protect the students at FBA:

Stay out of chat rooms.

1. Do not play networked or Internet games.
2. Make no purchases of software, products or services.
3. Do not download anything unless you have received specific permission from the lab instructors.
4. Students should not use or attempt to access network blocked websites. Use of Proxy servers is strictly prohibited.
5. All sites visited or produced are to be consistent with educational use of the computer and the Christian philosophy of FBA. If you come upon a questionable site unknowingly, immediately exit the site and report it to the Technology teacher.

V. SECURITY:

Security on any computer system is a high priority, especially when the system involves many users. If you suspect a problem, you are obligated to notify a teacher immediately, either in person or via the network. Under no circumstances should you talk about or demonstrate the problem to others.

1. Attempts to login to the Internet as a system administrator will result in immediate cancellation of your user privileges, as well as other disciplinary action by FBA.
2. Access to administrative or an office computer via the Internet is strictly prohibited.
3. Student files on the network are not private and may be inspected at any time without prior notice by any system administrator or teacher.
4. Students caught manipulating files belonging to other students will be disciplined.
5. Use of disks from outside the computer lab requires permission and virus checking by the computer lab teacher before they may be used.
6. The use of the Internet for personal affairs is prohibited.
7. Any user identified as a security risk may be denied access.

VI. VANDALISM AND HACKING WHICH CAUSES DAMAGE TO THE EQUIPMENT:

Vandalism (willful damage to equipment) and/or hacking (unauthorized exploring of computer resources) will bring about an immediate cancellation of user privileges and possible disciplinary action by FBA. Uploading or creating computer viruses is vandalism. The student(s) and/or parents, regardless of the student's intent, will pay for parts, service and labor charges or replacement of non-accidentally damaged equipment at current market value.

VII. SERVICES:

FBA and its Internet provider are not responsible for any damages or loss you suffer as a result of your use of the Internet. Use of any information obtained via the Internet is at your own risk. FBA is not responsible for the accuracy or quality of information obtained through its services.

VIII. SOCIAL NETWORKING

FBA respects the importance of social networking sites like Myspace, Facebook, Xanga, and Plaxus. Our students should understand the public nature of these sites, and the risks, responsibilities, and accountability that they, as a site manager, must assume if they participate. These sites and names are linked with this school and these sites impact the public Image, school accountability and student safety. It is, however, the responsibility of the parent to monitor such activity. Parents must assume responsibility for their students' online activities when the student is not in school.

IX. AGREEMENT:

I understand and will abide by the above Terms and Conditions. I understand the use of the Internet at school is designed for educational purposes and that as a result of violating any of the Terms and Conditions; my user privileges may be revoked or suspended. In addition, school Disciplinary action; financial restraint (in and/or appropriate legal action may be taken by First Baptist Academy.

STUDENT NAME:

(Please print name)

SIGNATURE:

DATE: _____

I, as parent/guardian of the above student, have read and understand the Acceptable Use Agreement. I will use my parental responsibility to encourage my student to act in accord with the spirit and the letter of the Agreement. I expect the school to provide guidance and supervision in my student's use of the school computers and the Internet. I also understand that this supervision cannot be pervasive enough to eliminate all willful misuse. I also agree to assume financial responsibility for non-accidental damage to equipment caused by my student, regardless of his/her intent. I grant my student permission to access and use school maintained and authored wikis, webpages and blogs. I acknowledge that these will be used for instructional use and that FBA staff will daily monitor its content.

PARENT/GUARDIAN:

(Please print name)

SIGNATURE:

DATE: _____