

**FIRST BAPTIST ACADEMY
MIDDLE SCHOOL TEACHER**

REPORTS TO: Middle School Principal

POSITION OBJECTIVE: Effectively teach Middle School students using approved curriculum and supplementary materials to enhance student learning.

QUALIFYING CHARACTERISTICS: The Teacher should display a commitment to Jesus Christ demonstrated in professional and personal life, a commitment to Christian education; a calling to the ministry of meeting the educational needs of children and young adults; Have excellent written and verbal communication skills; organized; team player.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS: Bachelor's degree required; Master's degree preferred. Minimum of five (5) years classroom teaching experience in Christian education preferred. Experience with Google platform; A working knowledge of school curriculum.

ESSENTIAL JOB DUTIES:

- Implement systems, policies and procedures as outlined by the Administration.
- Model cooperative, respectful, responsible and spiritually-minded behavior.
- Utilize a broad variety of teaching methods to match student learning styles.
- Regularly assess student progress to provide differentiated instruction.
- Maintain a program of individual professional growth.
- Promote FBA and the principles of Kingdom Education.
- Participate in spiritual activities at FBA such as prayer, devotions, Bible study and chapel.
- Support the school's parent organization initiatives as it impacts the classroom and students.
- Complete all reporting duties and other paperwork assigned.
- Prepare Lesson Plans for all instructional activities.
- Hold help classes as needed or requested by students or parents.
- Maintain proper classroom discipline.
- Schedule conferences with parents or students as needed.
- Supervise extra-curricular activities, organizations and outings as assigned.
- Complete all requirements for ACSI certification.
- Maintain a close personal walk with the Lord evidenced by lifestyle.

- Observe the Matthew 18 principle in conflict resolution.
- Fulfill all duties as assigned by the school administration.
- Demonstrate a love for teaching and learning with enthusiasm.
- Maintain a clean, attractive classroom that is conducive
- Plan and implement a biblically integrated lessons.
- Punctual in attendance to faculty meetings, devotions, and all assigned responsibilities.
- Available to assist others as needed, promoting unity.

PHYSICAL REQUIREMENTS: Must be able to meet the physical requirements of the position.

EXEMPT STATUS: Salaried

WORK SCHEDULE: 10-month position per contract.

Date updated: January 2019

Prepared by: Margery Bernhardt